



Minutes of the regular meeting of the Municipal Council of the Town of Baie-D'Urfé held according to the law at the Town Hall, ordinary place of meetings, located at 20410 chemin Lakeshore, Baie-D'Urfé, Quebec, on Tuesday, May 9, 2017 at 7:30 p.m.

WERE PRESENT:

Mayor: Maria Tutino

Councillors: Michel Beauchamp
Charles Colomb
Peter Fletcher
Brian Manning
Lynda Phelps
Janet Ryan

ALSO PRESENT: Jacques DesOrmeaux, Director General
Michael-T. Nguyen, Town Clerk
Julie MacDowell, Treasurer

A. OPENING OF THE MEETING

The mayor calls the meeting to order and welcomes the public in attendance.

Unless indicated otherwise, the mayor avails herself of her right not to vote. Unanimous votes are therefore unanimous votes expressed by the Councillors.

B. ADOPTION OF THE AGENDA

1. Adoption of the agenda of the regular meeting of the Municipal Council of Tuesday, May 9, 2017.

2017-05-086 It is moved by Councillor Peter Fletcher, seconded by Councillor Charles Colomb and UNANIMOUSLY RESOLVED to adopt the agenda of the regular meeting of the Municipal Council of Tuesday, May 9, 2017.

C. PUBLIC QUESTION PERIOD

The mayor announces the beginning of the question period.

The 20 persons present are invited to submit their questions to the members of Council. The following topics were discussed:

- Can the Councillors introduce themselves to the public in attendance?
- Does the Town have a volunteer system to help with the May 2017 flooding?
- What is the Town doing faced with the reality of older houses being demolished and bigger houses being built in their place?
- Does the Demolition Review Committee take into account the protection of views when it grants Demolition permits?
- Does the Town have plans to address drainage issues in Town, namely on Lorraine street?
- When will the parking lot for Rhian-Wilkinson park be paved?
- When will there be a sign at Bertold park to reflect the new dog park schedule as decided by Town Council?
- What can the Town do to improve Allan's Hill park?
- Can the Town contact the MTQ to clean the ditch on the North side of the Town's berm?
- What is the time limit for the construction of a new house in Baie-D'Urfé?

The question period is declared closed at 8:10 p.m.

D. REPORTS ON TOWN ACTIVITIES

1. SPVM Station 1 report for the month of April 2017.

No report is given.

2. Mayor's report on Town activities for the month of April 2017.

The mayor provides a report on Town activities for the month of April 2017.

3. Councillors' reports on Town activities for the month of April 2017.

Councillor Lynda Phelps provides a report on Town activities for the month of April 2017.

4. Director General's report on Town activities for the month of April 2017.

The Director General provides a report on Town activities for the month of April 2017.

5. Report on the activities of the Citizens on Patrol for the month of April 2017.

The report on the activities of the Citizens on Patrol for the month of April 2017 is tabled.

6. Report on the activities of Sauvetage Baie-D'Urfé Rescue for the month of April 2017.

The report on the activities of Sauvetage Baie-D'Urfé Rescue for the month of April 2017 is tabled.

7. Report on the activities of Unit 8 of the Canadian Coast Guard Auxiliary (Quebec) Inc. for the month of April 2017.

The report on the activities of Unit 8 of the Canadian Coast Guard Auxiliary (Quebec) Inc. for the month of April 2017 is tabled.

E. MINUTES

1. Approval of the minutes of the regular meeting of the Municipal Council held on Tuesday, April 11, 2017 at 7:30 p.m.

2017-05-087 It is moved by Councillor Janet Ryan, seconded by Councillor Michel Beauchamp to adopt the minutes of the regular meeting of the Municipal Council held on Tuesday, April 11, 2017 at 7:30 p.m.

The motion is put to a vote:

In favour: Councillors Michel Beauchamp, Charles Colomb, Brian Manning, Lynda Phelps and Janet Ryan.

Opposed: Councillor Peter Fletcher.

MOTION CARRIED.

F. CORRESPONDENCE

1. Letters from Karin Gebert and Isabelle-Anne Bisson concerning ITR company and possible actions the Town may consider for its industrial sector.

Tabled.

2. Letter from École Joseph-Henrico concerning a grant request for the school's participation in an international robotics competition.

Tabled.

3. Letter from Lynn Ouellette, Christopher Kowalewski, Hongwei Ni and Wei Gu concerning flooding and water drainage issues on their property.

Referred to Administration.

4. Letter from Virginia Bell concerning a request for the use of Town Hall grounds for the “Churches of Lakeshore Annual Outdoor Church Service” on Sunday June 25, 2017.

Referred to Administration.

5. Letter from Scouts Canada Baie-D’Urfé concerning a request for permission to plant a tree with a commemorative plaque in honour of Ada Colomb.

Referred to Administration.

6. Letter from Friends of Ada Colomb concerning a request for a town park bench in honour of Ada Colomb.

Referred to Administration.

G. ADMINISTRATION

1. Approval of the remuneration of electoral personnel for the 2017 municipal elections.

WHEREAS municipal elections will be held on November 5, 2017, throughout the province of Quebec; and

WHEREAS the Town will need to hire approximately 40 officials for these elections;

2017-05-088 THEREFORE, it is moved by Councillor Lynda Phelps, seconded by Councillor Charles Colomb and UNANIMOUSLY RESOLVED to adopt the following tariff of fees for the Town’s 2017 election personnel as presented to Town Council by the Town’s Director General and the Town Clerk and to charge this expense as follows:

Source: General funds
Charge to: 02-120-00-349

A certificate of availability of funds has been issued by the Treasurer.

2. Payment authorization for the Pay Equity analysis completed by the Town.

WHEREAS the Town has proceeded with a Pay Equity analysis as required by law;

WHEREAS the analysis has resulted in a payment to be made to the female employees of the Town;

WHEREAS the analysis is to be retroactive to the date of April 1st, 2016; and

WHEREAS Town Council has been presented with said analysis;

2017-05-089 THEREFORE, it is moved by Councillor Lynda Phelps, seconded by Councillor Charles Colomb and UNANIMOUSLY RESOLVED to authorize a payment in the amount of \$ 10 277.13 to the female employees of the Town’s Administration according to the Pay Equity analysis done by the Town and to charge this expense as follows:

Source: General funds
Charge to: 03-310-00-000

A certificate of availability of funds was issued by the Treasurer.

3. Payment authorization to the Town’s Director General for an annual performance bonus according to the employment contract between Jacques DesOrmeaux and the Town.

WHEREAS the Town has entered into an employment agreement with Jacques DesOrmeaux that includes an annual performance bonus; and

WHEREAS Town Council considers that Jacques DesOrmeaux has completed all of his 2016 goals as presented to Town Council;

2017-05-090 THEREFORE, it is moved by Councillor Charles Colomb, seconded by Councillor Michel Beauchamp and UNANIMOUSLY RESOLVED to authorize a payment in the amount of \$ 10 000 to Jacques DesOrmeaux according to the employment contract between the Town and Jacques DesOrmeaux and to charge this expense as follows:

Source: General funds
Charge to: 02-130-10-141

A certificate of availability of funds was issued by the Treasurer.

4. Appointment of Carole Dumoulin to the position of Administrative Assistant to the Director General, Human Resources and Community Services.

2017-05-091 It is moved by Councillor Charles Colomb, seconded by Councillor Michel Beauchamp and UNANIMOUSLY RESOLVED to appoint Carole Dumoulin to the position of Administrative Assistant to the Director General, Human Resources and Community Services (unionized position, pay scale 5, class 8 of the 2016 pay scale) as of May 10, 2017.

A certificate of availability of funds was issued by the Treasurer.

H. PARKS, RECREATION AND ENVIRONMENT

1. Contract Award – Arboriculture services (hourly rate) for the year 2017 within the context of TP-2017-07.

2017-05-092 It is moved by Councillor Lynda Phelps, seconded by Councillor Michel Beauchamp to award the contract to **Services d'arbres Primeau inc.** in the amount of \$ 29 790.02 (taxes included) for arboriculture services for the year 2017 in the context of TP-2017-07 and to charge this expense as follows:

Source: Affected surplus and General funds
Charge to: 55-992-00-000 and 02-701-50-522

A certificate of availability of funds has been issued by the Treasurer.

The motion is put to a vote and exceptionally, the Mayor takes part in the vote:

In favour: Mayor Maria Tutino and Councillors Michel Beauchamp, Charles Colomb, Lynda Phelps and Janet Ryan.

Opposed: Councillors Peter Fletcher and Brian Manning.

MOTION CARRIED.

I. PUBLIC SECURITY AND TRAFFIC

1. Adoption of By-law no. 911-23 amending Traffic By-law no. 911, as already amended, in order to add signage at various intersections in Town.

2017-05-093 It is moved by Councillor Michel Beauchamp, seconded by Councillor Peter Fletcher and UNANIMOUSLY RESOLVED:

TO dispense with the reading of by-law no. 911-23, as Council declares having read it and renounce to its reading; and

TO adopt *By-law no. 911-23 amending Traffic By-law no. 911, as already amended, in order to add signage at various intersections in Town.*

J. PUBLIC WORKS AND TOWN INFRASTRUCTURES

1. Mandate to the Director of Communications to proceed with the Town's street name signs replacement project.

WHEREAS Town Council has been presented a project to replace the Town's street name signs by the Town's Director of Communications;

WHEREAS Town Council has been presented different mock-ups of the Town's street name signs;

WHEREAS Town Council has made its choice as to the street name sign it wishes to implement throughout the Town; and

WHEREAS Town Council wishes to authorize the start of the first phase of the project which would include obtaining prices from suppliers through a public tenders process;

2017-05-094 THEREFORE, it is moved by Councillor Michel Beauchamp, seconded by Councillor Lynda Phelps to mandate the Town's Administration to proceed with the first phase of the Town's street name signs replacement project as presented to Town Council.

The motion is put to a vote:

In favour: Councillors Michel Beauchamp, Charles Colomb, Peter Fletcher, Lynda Phelps and Janet Ryan.

Opposed: Councillor Brian Manning.

MOTION CARRIED.

K. TOWN PLANNING

1. Adoption of draft By-law no. 877-10 amending Building By-law no. 877, as already amended, in order to modify the requirements concerning wood-burning appliances.

2017-05-095 It is moved by Councillor Janet Ryan, seconded by Councillor Lynda Phelps:

TO adopt *draft By-law no. 877-10 amending Building By-law no. 877, as already amended, in order to modify the requirements concerning wood-burning appliances;*

TO dispense with the reading of by-law no. 877-10, as Council declares having read it and renounce to its reading; and

TO submit it, in compliance with the law, to public consultation regarding its object and the consequences of its adoption at a public meeting that will be held during the week of June 5th, 2017, at the Town Hall of Baie-D'Urfé located at 20410, chemin Lakeshore, Baie-D'Urfé.

The motion is put to a vote:

In favour: Councillors Michel Beauchamp, Charles Colomb, Lynda Phelps and Janet Ryan.

Opposed: Councillors Peter Fletcher and Brian Manning.

MOTION CARRIED.

2. Adoption of By-law no. 878-26 amending Permits and Certificates By-law no. 878, as already amended, in order to modify the appointment date of the Demolition Review Committee members.

2017-05-096 It is moved by Councillor Janet Ryan, seconded by Councillor Michel Beauchamp and UNANIMOUSLY RESOLVED:

TO dispense with the reading of by-law no. 878-26, as Council declares having read it and renounce to its reading; and

TO adopt *By-law no. 878-26 amending Permits and Certificates By-law no. 878, as already amended, in order to modify the appointment date of the Demolition Review Committee members.*

3. Notice of motion of By-law no. 1043-4 amending By-law no. 1043 concerning delegation, control and budgetary monitoring, as already amended, in order to add the Director of Town Planning to the list of employees permitted to authorize expenditures.

Councillor Janet Ryan gives notice of motion that Council intends to present and adopt, at a subsequent council meeting, *By-law no. 1043-4 amending By-law no. 1043 concerning delegation, control and budgetary monitoring, as already amended, in order to add the Director of Town Planning to the list of employees permitted to authorize expenditures.* The objective of this amendment is to add the Director of Town Planning to a list of employees who may authorize expenses under a certain monetary limit.

L. CITIZEN SERVICES AND COMMUNITY AFFAIRS

1. Financial support within the context of the Excellence Support Program.

WHEREAS the Town has implemented an Excellence Support Program to recognize and encourage Baie-D’Urfé residents who excel at the provincial, national and international levels; and

WHEREAS the following individuals have submitted applications for the month of April 2017 which satisfy the criteria set out in the Town’s Excellence Support Policy:

Applicant	Competition	Amount
Eliana Zlobec	Quebec Championships (Gymnastics)	\$ 100
Olivier Fizet	National Independent School Invitational Championship (Hockey)	\$ 100
Geoffrey Fizet	National Independent School Invitational Championship (Hockey)	\$ 100
Christian Fricke	Beach Volleyball World Championship Selection (Beach volleyball)	\$ 100
Elias Andraos	2017 Canadian National Debate Championships (Debating)	\$ 100
Eric Pelletier	2017 Arena Pro Swim Series (Swimming)	\$ 100
Sonita Zlobec	2017 WOGA Classic (Gymnastics)	\$ 100
Sarah-Isabelle Radziszewski	Quebec Championships (Gymnastics)	\$ 100
Sevika Zlobec	Quebec Championships (Gymnastics)	\$ 100
Evandra Zlobec	Quebec Championships (Gymnastics)	\$ 100
Sonita Zlobec	Quebec Championships (Gymnastics)	\$ 100
Émile Dufresne-Piché	First Lego League (Robotics)	\$ 100
Élia Fournier	First Lego League (Robotics)	\$ 100
Kyra Marchand	First Lego League (Robotics)	\$ 100
Nayla Loutsi	First Lego League (Robotics)	\$ 100

2017-05-097 THEREFORE, it is moved by Councillor Lynda Phelps, seconded by Councillor Brian Manning and UNANIMOUSLY RESOLVED to table the list of recipients for the Excellence Support Program for the month of April 2017.

2. Financial contribution to Sauvetage Baie-D’Urfé Rescue in the amount of \$4 000 for the 2017 Antique Car Show.

WHEREAS the Town has received a financial request from Sauvetage Baie-D’Urfé Rescue to hold the 2017 Antique Car Show on August 6th, 2017 at Fritz Farm;

2017-05-098 THEREFORE, it is moved by Councillor Michel Beauchamp, seconded by Councillor Brian Manning and UNANIMOUSLY RESOLVED to make a financial contribution to Sauvetage Baie-D’Urfé Rescue in the amount of \$4 000 for the 2017 Antique Car Show and to charge this expense as follows:

Source: General Funds
 Charge to: 02-702-90-970

A certificate of availability of funds was issued by the Treasurer.

** A motion to amend resolution 2017-05-098 is moved by Councillor Peter Fletcher and seconded by Councillor Brian Manning in order to add the words: “under the condition Sauvetage Baie-D’Urfé Rescue give the Town financial statements for their event”.*

The motion for the amendment is put to a vote:

In favour : Councillors Peter Fletcher and Brian Manning.

Opposed : Mayor Maria Tutino and Councillors Michel Beauchamp, Charles Colomb, Lynda Phelps and Janet Ryan.

MOTION FOR AMENDMENT DENIED.

3. Town park bench in honour of Ada Colomb.

2017-05-099 It is moved by Councillor Michel Beauchamp, seconded by Councillor Peter Fletcher to approve the request for a commemorative bench in memory of Ada Colomb according to the Town’s Commemorative Bench Policy.

The motion is put to a vote and exceptionally, the Mayor takes part in the vote:

In favour: Mayor Maria Tutino and Councillors Michel Beauchamp, Peter Fletcher, Brian Manning, Lynda Phelps and Janet Ryan.

Abstention: *Councillor Charles Colomb declares a conflict of interest due to being Ada Colomb’s husband and abstains from voting on this resolution.*

MOTION CARRIED.

4. Financial contribution to the Baie-D’Urfé Citizens’ Association for the 2017 Baie-D’Urfé Days.

WHEREAS the Town has mandated the Baie-D’Urfé Citizens’ Association to organize the 2017 Baie-D’Urfé Days; and

WHEREAS the Town has included an amount in its 2017 budget for the 2017 Baie-D’Urfé Days for fireworks and for inflatable games;

2017-05-100 THEREFORE, it is moved by Councillor Janet Ryan, seconded by Councillor Lynda Phelps and UNANIMOUSLY RESOLVED including a vote by Mayor Maria Tutino:

TO award a financial contribution to the Baie-D’Urfé Citizens Association in the amount of \$ 16 629.46 for the following activities:

Activity	Amount
Fireworks	\$10 000.00
Inflatable games	\$ 6 629.46

And,

TO charge this expense as follows:

Source: General Funds
Charge to: 02-701-70-959

A certificate of availability of funds was issued by the Treasurer.

M. FINANCE

1. Notice of motion of By-law no. 1050 to create a financial reserve in order to help the fight against the Emerald ash borer.

Councillor Janet Ryan gives notice of motion that Council intends to present and adopt, at a subsequent council meeting, *By-law no. 1050 to create a financial reserve in order to help the fight against the Emerald ash borer*. The objective of this by-law is to create a financial reserve that will be exclusively dedicated to the fight against the Emerald ash borer.

2. Notice of motion of By-law no. 1051 to create a financial reserve for the maintenance of the Town’s buildings.

Councillor Janet Ryan gives notice of motion that Council intends to present and adopt, at a subsequent council meeting, *By-law no. 1051 to create a financial reserve for the maintenance of the Town’s buildings*. The objective of this by-law is to create a financial reserve that will be exclusively dedicated to maintaining the Town’s buildings.

3. Notice of motion of *By-law no. 1052 to create a financial reserve for the maintenance of the Town's drainage system.*

Councillor Janet Ryan gives notice of motion that Council intends to present and adopt, at a subsequent council meeting, *By-law no. 1052 to create a financial reserve for the maintenance of the Town's drainage system.* The objective of this by-law is to create a financial reserve that will be exclusively dedicated to maintaining the Town's drainage system.

4. Tabling of the comparative statements of revenues and expenditures as of March 31, 2017.

2017-05-101 It is moved by Councillor Janet Ryan, seconded by Councillor Charles Colomb and UNANIMOUSLY RESOLVED to table the comparative statements of revenues and expenditures prepared by the Treasurer as of March 31, 2017, in accordance with Section 105.4 of the *Cities and Towns Act*.

5. Tabling of the auditors' report for the fiscal year 2016.

2017-05-102 It is moved by Councillor Janet Ryan, seconded by Councillor Lynda Phelps:

TO table the financial report prepared by external auditors for the 2016 fiscal year, in accordance with Section 105.1 of the *Cities and Towns Act*; and

TO table the external auditors' recommendations related to the Town's 2016 financial report.

** A motion to amend resolution 2017-05-102 is moved by Councillor Peter Fletcher and seconded by Councillor Brian Manning in order to add the words: "and to table the external auditors' recommendations related to the Town's 2016 financial report".*

The motion for the amendment is put to a vote:

In favour : Mayor Maria Tutino and Councillors Peter Fletcher, Brian Manning and Lynda Phelps.

Opposed : Councillors Michel Beauchamp, Charles Colomb and Janet Ryan.

MOTION FOR AMENDMENT CARRIED.

The amended motion is put to a vote and exceptionally, the Mayor takes part in the vote:

In favour: Mayor Maria Tutino and Councillors Michel Beauchamp, Peter Fletcher, Brian Manning, Lynda Phelps and Janet Ryan.

Opposed: Councillor Charles Colomb.

MOTION CARRIED.

6. Transfer of funds to the Baie-D'Urfé Community Buildings Club.

WHEREAS the Town has been holding amounts for the Baie-D'Urfé Community Buildings Club; and

WHEREAS the Town wishes to transfer these amounts to the Baie-D'Urfé Community Buildings Club;

2017-05-103 THEREFORE, it is moved by Councillor Lynda Phelps, seconded by Councillor Michel Beauchamp and UNANIMOUSLY RESOLVED to authorize the transfer the amount of \$ 8 394.02 to the Baie-D'Urfé Community Buildings Club and to charge this expense as follows:

Source: General Funds
Charge to: Multiple accounts

A certificate of availability of funds was issued by the Treasurer.

7. Approval of the list of expenses for the month of April 2017.

2017-05-104 It is moved by Councillor Janet Ryan and seconded by Councillor Michel Beauchamp and UNANIMOUSLY RESOLVED to approve the list of expenses for the month of April 2017 in the amount of \$ 372 382.01 with the following details:

Cheques:	\$ 269 691.00
Cancelled cheques:	-----
Direct debit:	\$ <u>102 691.01</u>
TOTAL:	\$ 372 382.01

N. CLOSING OF MEETING

2017-05-105 At 10:24 pm, it is moved by Councillor Charles Colomb, seconded by Councillor Michel Beauchamp and UNANIMOUSLY RESOLVED to close the meeting.

Mayor

Town Clerk