



Minutes of the regular meeting of the Municipal Council of the Town of Baie-D'Urfé held according to the law at the Town Hall, ordinary place of meetings, located at 20410 chemin Lakeshore, Baie-D'Urfé, Quebec, on Tuesday, March 14, 2017 at 7:30 p.m.

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WERE PRESENT:

Mayor: Maria Tutino

Councillors: Charles Colomb  
Peter Fletcher  
Brian Manning  
Lynda Phelps  
Janet Ryan

ALSO PRESENT: Jacques DesOrmeaux, Director General  
Michael Nguyen, Town Clerk

ABSENT: Michel Beauchamp, Councillor

**A. OPENING OF THE MEETING**

The mayor calls the meeting to order and welcomes the public in attendance.

Unless indicated otherwise, the mayor avails herself of her right not to vote. Unanimous votes are therefore unanimous votes expressed by the Councillors.

**B. ADOPTION OF THE AGENDA**

1. Adoption of the agenda of the regular meeting of the Municipal Council of Tuesday, March 14, 2017.

**2017-03-048** It is moved by Councillor Lynda Phelps, seconded by Councillor Charles Colomb and UNANIMOUSLY RESOLVED to adopt the agenda of the regular meeting of the Municipal Council of Tuesday, March 14, 2017.

**C. PUBLIC QUESTION PERIOD**

The mayor announces the beginning of the question period.

The 12 persons present are invited to submit their questions to the members of Council. The following topics were discussed:

- The date chosen for the *Shakespeare in the Park* representation to be held this summer.
- The Town's possible actions concerning the *ITR Laboratories* journalistic report by W5.
- The possibility for the Town to adopt measures to vet future industrial park tenants.
- The possibility for a resident to assist to all three (3) Parks and Green spaces public consultations.
- The location of the ice rink currently at Bertold park for the upcoming years.
- Safety issues of the road curve on Oxford street.

The question period is declared closed at 8:00 p.m.

**D. REPORTS ON TOWN ACTIVITIES**

1. Report on activities of SPVM Station 1 for the month of February 2017.

Commander Bernier provides a report on the activities of SPVM Station 1 for the month of February 2017.

2. Mayor's report on Town activities for month of February 2017.

The mayor provides a report on Town activities for the month of February 2017.

3. Councillors' reports on Town activities for the month of February 2017.

No report is given.

4. Director General's report on Town activities for the month of February 2017.

The Director General provides a report on Town activities for the month of February 2017.

5. Report on the activities of the Citizens on Patrol for the month of February 2017.

Tabled.

6. Report on the activities of Sauvetage Baie-D’Urfé Rescue for the month of February 2017.

No report is given.

**E. MINUTES**

1. Approval of the minutes of the regular meeting of the Municipal Council held on Tuesday, February 14, 2017 at 7:30 p.m.

**2017-03-049** It is moved by Councillor Janet Ryan and seconded by Councillor Charles Colomb to adopt the minutes of the regular meeting of the Municipal Council held on Tuesday, February 14, 2017 at 7:30 p.m.

The motion is put to a vote:

In favour: Councillors Charles Colomb, Brian Manning, Lynda Phelps and Janet Ryan.

Opposed: Councillor Peter Fletcher.

MOTION CARRIED.

**F. CORRESPONDENCE**

1. Letter from Phil Certosini concerning MTQ Sound pollution report.

Tabled.

2. Letter from Phil Certosini concerning LED lighting project.

Tabled.

3. Letter from Margaret Blandford concerning CN train incident.

Tabled.

4. Letter from Margaret Blandford concerning train crossing proposal.

Tabled.

5. Letters from Shashi Nalianda, Marilyn Powell, Jennifer Quinn, Robert Nicholson, Tatiana Eliade and Dragos Mihail Birla concerning the Town’s SPAIP by-law 1047.

Tabled.

**G. ADMINISTRATION**

1. Authorisation to the Director General to sign the 2017 collective bargaining agreement with the Town’s white-collar employees.

**2017-03-050** It is moved by Councillor Charles Colomb, seconded by Councillor Brian Manning and UNANIMOUSLY RESOLVED to authorize the Town’s Director General to sign for and on behalf of the Town, the 2017 collective bargaining agreement with the Town’s white collar employees.

**H. PARKS, RECREATION AND ENVIRONMENT**

1. Adoption of by-law no. 875-119 amending Zoning By-law no. 875, as already amended, in order to update provisions related to the felling and processing of ash trees.

**2017-03-051** It is moved by Councillor Charles Colomb, seconded by Councillor Janet Ryan:

TO dispense with the reading of by-law no. 875-119, as Council declares having read it; and

TO adopt *by-law no. 875-119 amending Zoning By-law no. 875, as already amended, in order to update provisions related to the felling and processing of ash trees.*

The motion is put to a vote:

In favour: Councillors Charles Colomb, Brian Manning, Lynda Phelps and Janet Ryan.

Opposed: Councillor Peter Fletcher.

MOTION CARRIED.

2. Contract award – TP-2017-08 – Purchase of trees to donate to citizens for years 2017, 2018 and 2019.

WHEREAS the Town has adopted a Strategy against the Emerald ash borer in March 2015; and

WHEREAS this Strategy states that the Town will give its residents 500 trees annually for a period of five (5) years;

**2017-03-052** THEREFORE, it is moved by Councillor Janet Ryan, seconded by Councillor Lynda Phelps to award the contract to *Pépinière Dominique Savio inc.*, in the amount of \$59 187.12 (taxes included), for the purchase of trees to donate to citizens for the years 2017, 2018 and 2019, within the context of TP-2017-08, and to charge this expense as follows:

Source: General Funds

Charge to: 02-470-00-529

A certificate of availability of funds was issued by the Treasurer.

The motion is put to a vote:

In favour: Councillors Brian Manning, Lynda Phelps and Janet Ryan.

Opposed: Councillors Charles Colomb and Peter Fletcher.

MOTION CARRIED.

3. Adoption of bid weighting and evaluation grids used in call for tenders TP-2017-09.

**2017-03-053** It is moved by Councillor Lynda Phelps, seconded by Councillor Charles Colomb and UNANIMOUSLY RESOLVED to adopt the bid weighting and evaluation grids to be used in the call for tenders: “TP-2017-09 – Consultant services for the stabilization of the Town’s riverbanks.”

I. **PUBLIC SECURITY AND TRAFFIC**

J. **PUBLIC WORKS AND TOWN INFRASTRUCTURES**

1. Contract award – TP-2017-06 – Purchase of 4x4 pick-up truck.

**2017-03-054** It is moved by Councillor Lynda Phelps and seconded by Councillor Charles Colomb:

TO award the contract for the purchase of a 4x4 pick-up truck to *Cadillac Chevrolet Buick GMC de l’Île-Perrot*, in the amount of \$50 756.86 (taxes included) within the context of TP-2017-06;

TO set as five (5) years the term of the repayment for the purchase of this vehicle for the Public Works Department;

TO authorize the Director of Public Works to sign, for and on behalf of the Town, any document related to the awarding of this contract;

TO transfer the amount of \$ 50 756.86 from the Working Fund (account no. 55-911-00-000) to “Purchase of Assets – Vehicles” (account no. 22-391-00-724); and

TO charge this expense as follows:

Source: Purchase of Assets - Vehicles

Charge to: 22-391-00-724

A certificate of availability of funds was issued by the Treasurer.

The motion is put to a vote:

In favour: Councillors Charles Colomb, Brian Manning, Lynda Phelps and Janet Ryan.

Opposed: Councillor Peter Fletcher.

MOTION CARRIED.

2. Contract award – TP-2017-03A – Engineering services for TP-2017-03B – Paving of service road on highway 40 and municipal parking lots.

**2017-03-055** It is moved by Councillor Lynda Phelps, seconded by Councillor Charles Colomb and UNANIMOUSLY RESOLVED:

TO award the contract for engineering services for the paving of highway 40's service road and for the paving of municipal parking lots to *Groupe DGS Experts-Conseils*, in the amount of \$34 520.09 (taxes included) within the context of TP-2017-03A;

TO authorize the Director of Public Works to sign, for and on behalf of the Town, any document related to the awarding of this contract; and

TO charge this expense as follows:

Source: Capital Expenditure Fund  
Charge to: 22-320-00-721

A certificate of availability of funds was issued by the Treasurer.

**K. TOWN PLANNING**

1. Tabling of the minutes of the Planning Advisory Committee meeting held on February 2<sup>nd</sup>, 2017 at 8:30 a.m.

**2017-03-056** It is moved by Councillor Janet Ryan, seconded by Councillor Charles Colomb and UNANIMOUSLY RESOLVED to table the minutes of the Planning Advisory Committee meeting held on February 2<sup>nd</sup>, 2017 at 8:30 a.m.

2. Adoption of second draft by-law no. 875-120 amending Zoning By-law no. 875, as already amended, in order to establish a maximum allowable distance between diagonal points on the exterior surface of buildings in RA zones.

**2017-03-057** It is moved by Councillor Janet Ryan, seconded by Councillor Lynda Phelps to adopt *second draft by-law no. 875-120 amending Zoning By-law no. 875, as already amended, in order to establish a maximum allowable distance between diagonal points on the exterior surface of buildings in RA zones.*

The motion is put to a vote:

In favour: Councillors Charles Colomb, Brian Manning, Lynda Phelps and Janet Ryan.

Opposed: Councillor Peter Fletcher.

MOTION CARRIED.

3. Request for approval of Site Planning Architectural Integration Program – Building extension at 73 Oxford.

WHEREAS the Town has received an application for a building permit for the property located at 73 Oxford;

WHEREAS the property located at 73 Oxford is subject to the Site Planning and Architectural Integration Program By-law no. 1047, which requires that plans be submitted to Council for approval prior to the issuance of a certificate of authorization and/or a subdivision permit and/or a building permit;

WHEREAS the Town Planning Advisory Committee has recommended the rejection of the abovementioned Site Planning and Architectural Integration Program at its meeting held on March 13, 2017; and

WHEREAS Council has examined the above mentioned Site Planning and Architectural Integration Program application to assess its conformity with the relevant sections of Site Planning and Architectural Integration Program By-Law no. 1047;

**2017-03-058** THEREFORE, it is moved by Councillor Janet Ryan, seconded by Councillor Lynda Phelps to approve the Site Planning Architectural Integration Program Application submitted for 73 Oxford, including the Architectural plans dated February 13, 2017 and prepared by *Latitude 45 Inspections*, based on its conformity with the criteria and objectives of Site Planning and Architectural Integration Program By-law no. 1047.

The motion is put to a vote:

In favour: Councillors Charles Colomb, Lynda Phelps and Janet Ryan.

Opposed: Councillor Peter Fletcher.

*\*Councillor Brian Manning declares a potential or perceived conflict of interest and abstains from voting.*

MOTION CARRIED.

4. Request for approval of Site Planning Architectural Integration Program – Subdivision at 330 Surrey (Fire Station).

WHEREAS the Town has received an application for a certificate of authorization for a cadastral operation for the property located 330 Surrey (Fire Station);

WHEREAS the property located at 330 Surrey (Fire Station) is subject to the Site Planning and Architectural Integration Program By-law no. 1047, which requires that plans be submitted to Council for approval prior to the issuance of a certificate of authorization and/or a cadastral operation and/or a building permit;

WHEREAS the Town Planning Advisory Committee has recommended the approval of the abovementioned Site Planning and Architectural Integration Program at its meeting held on March 13, 2017; and

WHEREAS Council has examined the above mentioned Site Planning and Architectural Integration Program application to assess its conformity with the relevant sections of Site Planning and Architectural Integration Program By-Law no. 1047;

**2017-03-059** THEREFORE, it is moved by Councillor Janet Ryan, seconded by Councillor Lynda Phelps and UNANIMOUSLY RESOLVED to approve the Site Planning Architectural Integration Program Application submitted for 330 Surrey (Fire Station), including the cadastral operation plan dated October 23, 2014 with minute no. 1020 prepared by Johanne Rangers a.g. from the city of Montreal, based on its conformity with the criteria and objectives of Site Planning and Architectural Integration Program By-law no. 1047.

**L. CITIZEN SERVICES AND COMMUNITY AFFAIRS**

1. Town authorization and financial contribution to Baie-D'Urfé Citizens' Association for 2017 Baie-D'Urfé Days festivities.

**2017-03-060** It is moved by Councillor Lynda Phelps, seconded by Councillor Janet Ryan and UNANIMOUSLY RESOLVED:

TO authorize the Baie-D'Urfé Citizens' Association to hold their annual Baie-D'Urfé Days celebrations on the territory of the Town on the weekend of June 16<sup>th</sup> through 18<sup>th</sup>, 2017;

TO authorize the Town administration to provide the necessary support for the realization of this event;

TO award a financial contribution to the Baie-D’Urfé Citizens Association in the amount of \$ 1575.00 for the following activities:

Activity	Amount
Caffeine Kick, Fun Run, Garden Tour, Father’s Day Breakfast, Soccer, etc.	\$1 075.00
BBQ	\$500.00

And;

TO charge this expense as follows:

Source: General Funds  
 Charge to: 02-702-91-970

A certificate of availability of funds was issued by the Treasurer.

2. Town park bench in honour of Hazel Gehlsen.

**2017-03-061** It is moved by Councillor Brian Manning, seconded by Councillor Charles Colomb and UNANIMOUSLY RESOLVED to approve Grant Gehlsen’s request for a commemorative bench in memory of Hazel Gehlsen according to the Town’s Commemorative Bench Policy.

3. Town authorization for 2017 summer concerts – Authorization to sign agreement with Keith Fyckes.

**2017-03-062** It is moved by Councillor Lynda Phelps, seconded by Councillor Brian Manning and UNANIMOUSLY RESOLVED to authorize the Town’s Director of Community Services to sign for and on behalf of the Town, the agreement for the Town’s 2017 summer concerts with Keith Fyckes.

4. Town authorization for 2017 Dorset school Junior LBPSB Cross-Country Run – May 9 and 10, 2017.

WHEREAS the Town has received a letter on behalf of Dorset Elementary School requesting the Town’s authorization and support for the Junior LBPSB Cross-Country Run to be held on May 9 - 10, 2017, with reserved rain dates on May 11-12, 2017;

**2017-03-063** THEREFORE it is moved by Councillor Lynda Phelps, seconded by Councillor Janet Ryan and UNANIMOUSLY RESOLVED:

TO authorize Dorset Elementary School to use Dorset Park, the Green Space, and Fritz Farm in order to hold the Junior LBPSB Cross-Country Run at Dorset on May 9-10, 2017 with reserved rain dates on May 11-12, 2017;

TO authorize the closure of Cornwall Drive, Westchester Drive and Stafford Road for this purpose; and

TO authorize the Town administration to provide the necessary support for this event to take place.

5. Town authorization for *Shakespeare in the Park* representation by Repercussion Theater.

WHEREAS Town council and Town administration have been presented a project to hold a *Shakespeare in the Park* event on July 13, 2017 by the *Repercussion Theatre Group*; and

WHEREAS Town council is favorable to this event being held on its territory;

**2017-03-064** THEREFORE, it is moved by Councillor Lynda Phelps, seconded by Councillor Brian Manning and UNANIMOUSLY RESOLVED:

TO authorize the Town’s Director of Community Services to sign, for and on behalf of the Town, any document related to the realization of this event up to the amount of \$ 3 161.81 (taxes included);

TO authorize the Town administration to provide the necessary support for this event to take place on July 13, 2017; and

TO charge these expenses as follows:

Source: General Funds  
 Charge to: 02-702-91-970

A certificate of availability of funds was issued by the Treasurer.

6. 2017 Town’s support for Baie-D’Urfé Yacht Club renovation project.

**2017-03-065** It is moved by Councillor Lynda Phelps, seconded by Councillor Brian Manning and UNANIMOUSLY RESOLVED that the Town of Baie-D’Urfé give its support to the Baie-D’Urfé Yacht Club in its financial aid application to the *Fonds des petites collectivités (FPC)* for the renovation of the clubhouse located at the Baie-D’Urfé Yacht Club.

7. Financial support within the context of the Excellence Support Program.

WHEREAS the Town has implemented an Excellence Support Program to recognize and encourage Baie-D’Urfé residents who excel at the provincial, national and international levels; and

WHEREAS the following individuals have submitted applications for the month of February 2017 which satisfy the criteria set out in the Town’s Excellence Support Policy:

Applicant	Competition	Amount
Eliana Zlobec	2017 WOGA Classic (Gymnastics)	\$100
Evandra Zlobec	2017 WOGA Classic (Gymnastics)	\$100
Sevica Zlobec	2017 WOGA Classic (Gymnastics)	\$100
Sonita Zlobec	2017 Elite Canada Artistic Gymnastics (Gymnastics)	\$100
Eric Pelletier	Coupe de l’est 2017 (Swimming)	\$100
Alexandra Martin	NCL – National Championship league tournament (Water Polo)	\$100
Eliana Zlobec	Jeux du Québec 2017 (Gymnastics)	\$100

**2017-03-066** THEREFORE, it is moved by Councillor Lynda Phelps, seconded by Councillor Brian Manning and UNANIMOUSLY RESOLVED to table the list of recipients for the Excellence Support Program for the month of February 2017.

**M. FINANCE**

1. Approval of the list of expenses for the month of February 2017.

**2017-03-067** It is moved by Councillor Lynda Phelps and seconded by Councillor Brian Manning and UNANIMOUSLY RESOLVED to approve the list of expenses for the month of February 2017 in the total amount of \$ 6 393 336.14.

**N. CLOSING OF MEETING**

**2017-03-068** At 9:45 pm, it is moved by Councillor Charles Colomb, seconded by Councillor Brian Manning and UNANIMOUSLY RESOLVED to close the meeting.

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Mayor

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Town Clerk