

ARTICLE 1 - CONTRIBUTION OF PLANNING ADVISORY COMMITTEE

- 1.1 A committee is hereby constituted to be called the "Planning Advisory Committee" ("the Committee") in accordance with the provisions of Chapter V of the Land Use Planning and Development Act.
- 1.2 The Committee shall be composed of five (5) members as follows:
 - 1.2.1 Two (2) members of the Council of the Town appointed from time to time by resolution of Council (such members of the Committee shall be known as the "Council Members"); and
 - 1.2.2 Three (3) residents of the Town, appointed from time to time by resolution of Council (such members of the Committee shall be known as "Appointed Members").
 - 1.2.3 The Council shall also name one member of Council to act as an alternate member of the Committee. Such alternate member shall act only in the absence of one of the Council members.
(Amendt 938-1)
 - 1.2.4 The Mayor shall be ex-officio member of the Committee and shall have the right to vote.
(Amendt 938-2)
 - 1.2.5 One of the appointed councillors shall be chair of the Committee. In the absence of the chair, the other Council member shall act as chair.
(Amendt 938-2)
 - 1.2.6 The Director General of the Town and/or the Municipal Inspector may attend all meetings of the Committee. They may participate in its deliberations but shall have no vote.
 - 1.2.7 The Council may from time to time, appoint, to assist the Committee for such period as it shall determine, any other person whose services the Committee may require for the performance of its functions. Said person shall have no right to vote.
(Amendt 938-2)
 - 1.2.8 The term of office of the Council members, shall be for a period not exceeding two (2) years. Upon the expiry of the term of office of a Council Member, Council shall fill the vacancy and the outgoing member may be reappointed to fill the vacancy.
 - 1.2.9 The term of office of the Appointed Members shall be for a period not to exceed two (2) consecutive years. Upon expiry of the term of office of the Appointed Members, the Council shall fill the vacancies and the outgoing members may be reappointed to fill the vacancies.

- 1.2.10 The members of the committee shall serve without remuneration except for such fees, if any, as Council may, by resolution, from time to time determine.
- 1.2.11 The Council may, by resolution, and at its discretion at any time, terminate the appointment of any member of the Committee.
- 1.2.12 The Council may, by resolution, at any time, appoint any person as member of the committee to fill vacancies therein.
- 1.2.13 Meetings of the committee shall be held in any convenient place, as often as may be required. Minutes shall be kept of all meetings.
- 1.2.14 A quorum shall consist of a majority of the members of the Committee, at least two (2) of whom shall be appointed members and at least one (1) of whom shall be a Council member.
- 1.2.15 Decisions of the Committee shall be made by the votes of at least the majority of the members present at any meeting and such vote shall be recorded.
(Amendt 938-2)
- 1.2.16 Notice of the time and place for the holding of a meeting of the Committee shall be given by written, telephonic, electronic or other means of communication to every member of the Committee not less than three (3) days before the holding of the meeting.

ARTICLE 2 - DUTIES AND RESPONSIBILITIES

- 2.1 It shall be the duty and responsibility of the Committee:
 - 2.1.1 To study and make recommendations in regard to planning, zoning, subdivisions and building.
 - 2.1.2 Make recommendations to Council concerning any application for the amendment of the planning by-laws of the Town in a zone where a comprehensive development program and/or a Site Planning and Architectural Integration Program is in effect.
(Amendt 938-2)
 - 2.1.3 To perform such other duties as may be assigned to the Committee by resolution of Council or by the by-laws of the Town.